

**Morton County Health System
Board of Trustees Meeting
Minutes of May 16, 2023**

1. **Call to Order:** Todd Johnson, President of the board, called the meeting to order at 12:00 p.m.

Attendees:

Richard Adams, CFO
Patrick Custer, CEO
Todd Johnson, Board President
Troy Barnett, Board Member
Mandy Burton, Vice President
Karen Gates, Board Member
Jennifer Pearlstein, Administrative Assistant/minutes

2. **Approve Agenda:** Todd asked for motion to approve the agenda for the meeting. Mandy made a motion to approve the agenda as written, seconded by Troy, motion carried.
3. **Approval of Minutes:** Board members read the minutes and made a correction to the minutes. Approval of the minutes tabled until the next meeting.
4. **CFO Report (Richard):** Have not closed the books yet due to some issues with Medicare. We are working through it all and it is a slow process but coming along. This is nothing we have done as a facility it is communication error with CMS & WPS. WPS has pulled the 2019 cost report for an audit and is asking for more information. Current cost report is with new auditors and due at the end of May. Having some annual audit issues due to Azalea. Will be staying for another month to help with the financials.
5. **CEO Report (Patrick):** With all of the financial things going on Richard is doing an amazing job. Emailed CMS asking for an update with CAH conversion. Still lots to do but it is coming along. Teresa temp DON has been working on getting all of the policies and procedures up to date and been doing a great job. Her last day is at the end of the month. New DON Aubrey will be starting on the 22nd. Robin Shelton is working full time in clinic and has purchased a house. Anjali has purchased a house also. Interviewed someone for the IT position. We need RN's. Still haven't heard anything about the Opioid Grant that we applied for.

Mike Carter: Everything is moving along, we are about 80% there. Conversion is very in depth and detailed so making sure we are in compliance with the COP is very important. Need to get with the board about their requirements with CAH.

6. **Other business:**
Todd asked for a motion to approve the following policies and procedures: Swing Bed, Nursing, Emergency Operations, and Emergency Department. Mandy made a motion to approve the above policies and procedures, seconded by Troy, motion carried.
7. **Infection Prevention:** Not present.
8. **Quality Management:** Amy, sat through most of the quality reporting process for this quarter with Gail and Tammy and am confident that I can take over at least 75% of it for this next quarter, and 100% by the following quarter.
Current Departmental Quality Improvement Projects:
Radiology: Monitoring and educating providers and other staff about incorrect radiology orders, to try to decrease the occurrence of incorrect orders, and improve patient care and satisfaction.
Laboratory: Blood bank log completely filled out.

Respiratory: Infection control with nebulizers. To replace all nebulizers in patient's rooms per manufacturer's guidelines.

Cardiac Rehab: To increase referral rates for patients who qualify for cardiac and pulmonary rehab.

Nursing: Bedside reporting 100% of the time.

Clinic: Improved pain management compliance.

Patient Accounting: 100% accurate insurance at admission.

Purchasing: Zero errors with all consumption reports.

Health Information: Improvement on scanning medical records, release of information, clinic registration, and orders being signed by providers within 24 hours.

Pharmacy: Relabeling all medications in pharmacy.

Emergency Operations (hospital wide project): To achieve 100% compliance with emergency operations manual standards.

Maintenance: New lighting throughout the health system.

Housekeeping: Adapting cleaning methods/chemicals to try to prevent employee reactions.

Pain Management: Increase referrals, ensure every patient is given post procedure care instructions before discharge.

Physical Therapy: To complete all reassessments in 30 days.

Quality: Improving emergency department transfer communication reporting statistics by educating nursing staff and rewarding them for helping to improve scores.

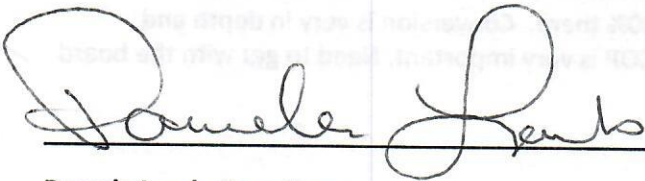
9. **Public Comments:** Donna Whisennand asked about the front entrance and if it would be for a bigger lobby. The bigger entrance will be just the doors/space coming into the hospital not a bigger lobby.

Tracy O'Hanlon asked about the north wing. We are needing staff so we can take patients.

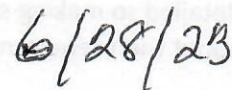
Kathy Chrin asked for clarification on Richard leaving and Patrick leaving. Richard put in his resignation and will be leaving at the end of June. Patrick is not leaving.

10. **Executive Session:** Todd asked for a motion to enter executive session at 12:25 with Patrick and Richard for Personnel for 15 minutes. Motion made by Troy, seconded by Mandy, motion passed. Executive session ended at 12:42 with no action taken.

11. **Adjournment:** Todd asked for a motion to adjourn the meeting. Karen made a motion to adjourn the meeting, seconded by Troy, motion carried. Meeting adjourned at 12:48pm



Pamela Lamb, Secretary



Date