

**Morton County Health System
Board of Trustees Meeting
Minutes of March 19, 2024**

1. **Call to Order:** Dr. Todd Johnson DC, FASA, Chairman of the board, called the meeting to order at 12:00 pm.

Attendees:

Lisa Swenson, CFO
Richard Adams, CFO
Troy Barnett, Vice Chairman
Karen Gates, Secretary
Ron Rich, Treasurer
Jennifer Pearlstein, Administrative Assistant/minutes
Amy Caddick, Quality/Risk
Jeanne Schumacher, Clinic Manager
Michele Ruest, Controller
Marco Medina, IT

2. **Approve Agenda:** Todd asked for motion to approve the agenda for the meeting. Karen made a motion to approve the agenda as written, seconded by Troy, motion carried.
3. **Approval of Minutes:** Board members read the February 20, 2024, regular meeting minutes. Todd asked for a motion to approve the minutes as written. Karen made a motion to approve the minutes, seconded by Troy, motion carried.
4. **CFO Report Richard:** We have three accounts at Dream First Bank that we would like to close (Cares Account, Health Insurance Account, and Social Committee Account) the funds from these three accounts would be transferred into the Board Account. Todd asked for a motion to close the Cares Account, Health Insurance Account, and Social Committee Account and transfer the funds into the Board Account. Karen made a motion to close the three accounts, seconded by Troy, motion carried.

Hospital roof will have repairs starting April/May time frame. We have about 36 days of cash on hand, our goal is to have 90 days. We are making progress as a whole and things are getting better. The updated charge master went into effect on February 1, 2024.

CMS did an audit for the 2020 cost report. PS&R was under reported by the prior CFO.

5. **CEO Report Lisa:** Will be doing a mid-year cot report to see how the numbers are looking. 340B pharmacy program will be starting soon. We will see additional funding each moth by doing this program. March 25 & 26 we will have doctors touring the facility. As of April 1st. Tammy Emmert will be resigning as Assisted Living Director. Karen Moreland, RN will be the new Assisted Living Director, she has passed her operators license test. We will be promoting Medicare Annual wellness visits and talking to patients about the difference between traditional Medicare and Medicare Advantage Plans. We are also talking to patients about establishing a new provider if they were seen by Dr. Clark. I personally want to thank Michele, Mandy, Richard, Gail for doing a fantastic job.
6. **Infection Prevention/lab:** Todd asked for a motion to approve updates to the Laboratory Policies & Procedures (Laboratory Changes from 2023)
 1. Update test menu, pg 9 Standard Operating Procedures

2. Update Peterson Pathology to Southcentral Pathology, pg 3 Standard Operating Procedures
 3. Update Peggy Peterson, MD to Erik Dill, MD, pg 3 Standard Operating Procedures
 4. Clarification to QC Failure procedure, pg 4 Quality Control and Safety
 5. Job Descriptions – roles updated)
- Troy made a motion to approve the Laboratory Policy & Procedures, seconded by Ron, motion carried.

7. Quality/Risk Management: Quality report was emailed to the members of the board. Handed out the Risk Management guidelines. Promoting interoperability (ECQM) currently getting all the providers on board for hospital escribe. This is different from the clinic due to Azalea not communicating with each other. We must get a Security Risk Analysis (SRA) done. We are trying to get a waiver for year 2023, but it is a long process.

8. **Public Comments:** None currently.

9. **Other Business:** Nothing currently.

10. **Executive Session:** Nothing currently.

11. **Adjournment:** Todd asked for a motion to adjourn the meeting. Ron made a motion to adjourn the meeting, seconded by Troy, motion carried. Meeting adjourned at 1:17 pm

Karen Gates, Secretary

Karen Gates

Date

4-16-2024

Morton County
Health System
We Care

To Dream First Bank:

Morton County Health Systems would like to close the following accounts:

CV Cares Account # XXXXXX9322

Health Insurance Account # XXXXXX3922

Social Committee Account # XXXXXX6107

Please transfer the remaining funds from these three accounts to the Operating Account #120030.

Thank you,



Richard Adams, CFO

Morton County Health Systems

